

**WEST JEFFERSON HILLS SCHOOL DISTRICT  
CONSTRUCTION COMMITTEE MEETING  
12-9-14**

**Present:**

*Dr. Mike Panza, Superintendent  
Betsy Kane, Turner Construction  
Larry Payne, WTW Architects  
Doug Shuck, WTW Architects  
Kieran Wilmes, Grimm+Parker  
Steve Parker, Grimm+Parker  
Janet Burkardt, Solicitor  
Ryan Snodgrass, Dir. Of Facilities*

*Tracy Harris, Dir. Of Finance  
Alan Caponi, Board Member Rep.  
John Hosmer, Board Member Rep.  
Chris Sefcheck, TJHS Principal  
Greg O'Hare, Pleasant Hills  
Keith Pancoast, Pleasant Hills  
Kelly Magill, West Elizabeth  
Thomas Risley, Jefferson Hills*

*Gary Sedlacak  
Judy Holland  
Tim Schumann  
Jim Mirabella  
Suhail Baloch  
John Rambo*

Dr. Panza opened the meeting at 4:30 P.M. by asking all in attendance if there were any questions about the project to date. He then stated that Mrs. Pozycki was unable to attend due to a family commitment. Updates on the following topics were then discussed:

**Traffic Study (presented by Mrs. Betsy King)**

- Traffic Impact Study near completion -- all counts are done, and the reports are written
- Need to discuss what changes need to be made to Old Clairton Road
- Need number of driveways and where they will be located
- Telephone poles may need to be relocated
- May need to relocate Jefferson Elementary School driveway

**Geotechnical Study (presented by Mr. Larry Payne)**

- Mr. Alvi is ready to mobilize now. It will take one month to complete the borings, one month at the lab and one month to do reports.

**Environmental Study (presented by Mr. Larry Payne)**

- Langan is ready to mobilize now and will have the study completed in approximately six weeks.

**Miscellaneous Studies**

- Discussions took place about other studies that should possibly be conducted, such as an Acoustical Study of the auditorium, cafeteria, media center, and main gym. The cost of the study could be around \$8,000. It was recommended that this be suggested to the board for approval. Mr. Shuck will get prices for the dining/cafeteria study.

**Furniture**

- Two companies, Bulldog Office Equipment and Steelcase, would allow us the use of furniture for two months, free of charge. The concern is where to store the existing furniture while using the new furniture.
- Mr. Risley asked if the new furniture can be used in the current school one year before the new school is finished. Mr. Sefcheck stated that the furniture needs to be chosen that is best appropriate for each location. He also stated that he would like to have the new furniture be used in the existing building so that the teachers will have time to collaborate on their needs and what works best for them before moving into the new building. Dr. Panza indicated that this topic will be discussed at their Administrative Team Meeting for each administrator to discuss furniture needs for their areas.
- The two-month trial is planned to take place in February/March.
- Mr. Wilmes suggested that professional development is available for this if we need it.

### Website

- Dr. Panza stated that the website for the high school project will become live on Tuesday, December 16, 2014. He also stated that an AlertNow/Connect5 message will be sent on Thursday or Friday announcing this new website and other items. An e-mail will be sent to those individuals who responded to the census conducted last year as well.
- A YouTube video about the project will be done in-house over the next two weeks.

### Additional Meetings

- Dr. Panza stressed the need for additional meetings – we cannot meet only once a month. We have to move this project along.

### Project Schedule and Miscellaneous

- Mr. Payne reviewed the project schedule which will be included on our website. They will have the preliminary plans completed by the middle of January so that the school board can review them at their January 27, 2015, meeting, then the architects can continue their work.
- We can expect to be reimbursed \$5M-\$6M maximum if PlanCon is approved.
- Act 34 states that we must have a public hearing explaining the full idea of the project presented which would include population/enrollment/budgets, etc.
- Mr. Wilmes and Mr. Parker indicated that the schematics presented (“The Courtyard” and “The Grid”) today were created using the model play from the last meeting.
- Bus circulation needs to be effective.
- The Administration needs to be visible.
- Need to minimize earth movement.
- Need to focus the building on how well it fits on the site, the function of the building, and the spirit of the building.
- Buses should be separated from car traffic.
- Faculty/students have different lots.
- There will be the need for more “earth movement” in the “Courtyard” scheme.
- Each scheme needs to be tweaked.
- Committee decided to present “The Grid” schematic to the board for approval and should include the Administration Building on the site.
- Discussed upgrades to the current Administration Building versus a new building.
- Recommended that more studies be conducted at the current Administration Building.

### RECAP

- Mrs. Kane wanted to confirm for the Traffic Study that there will be two entrances to the new building: creating an entrance across from the current Administration Building and relocating Jefferson Elementary School’s entrance.
- Suggested presenting “The Grid” schematic to the board in January
- Prepare numbers on 10-20 years of maintenance at the current Administration Building.
- Schedule teachers’ meeting in January.

The next meeting will be held on Thursday, December 18, 2014, at 5:30 P.M. in the TJHS cafeteria. The meeting adjourned at 7:05 P.M.

Respectfully submitted,

*Patty Zeleznick*

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12.16.14