

**Attending:**

Dr. Michael Panza  
Ryan Snodgrass  
Tracy Harris  
Bonnie Dyer  
Chris Sefcheck  
Alan Caponi  
Debbie Pozycki  
Gregory O'Hare  
Tom Risley  
John Hosmer  
Keith Pancoast  
Janet Burkardt  
Kelly Magill  
Betsy Kane  
Kristine Retetagos  
Greg Smith  
Larry Payne  
Rich DeYoung  
Kieran Wilmes  
Anthony Lucarelli  
Stefanie Bako  
Paul Whealdon  
Luke McCullough  
Judy Holland  
Shannon Holland  
Tim Schumann  
Lynn McCullough

**Representing:**

West Jefferson Hills School District (WJHSD)  
West Jefferson Hills School District  
West Jefferson Hills School District  
West Jefferson Hills School District  
West Jefferson Hills School District  
West Jefferson Hills Construction Committee (WJHCC)  
West Jefferson Hills Construction Committee  
West Jefferson Hills Construction Committee  
West Jefferson Hills Construction Committee  
West Jefferson Hills Construction Committee  
West Jefferson Hills Construction Committee  
West Jefferson Hills Construction Committee  
Turner Construction Company  
Turner Construction Company  
WTW Architects (WTW)  
WTW Architects  
WTW Architects  
Grimm+Parker Architects (G+P)  
Grimm+Parker Architects  
Tower Engineering (ESTC)  
Fahringer, McCarty, Grey, Inc. (FMG)  
West Jefferson Hills School District – Student Rep.  
West Jefferson Hills School District – Resident  
West Jefferson Hills School District – Resident  
PCWD  
West Jefferson Hills School District – Resident

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Meeting Location: Thomas Jefferson High School – Cafeteria

Meeting Purpose: Thomas Jefferson High School Construction Documents Update.

**Items of Discussion:**

1. D. Pozycki opened the meeting welcoming those attending. The agenda was reviewed and there were no comments.
2. L. Payne reviewed submissions, approvals, variances, and permits.
  - a. A schedule of submissions, approvals, variances, and permits was distributed (attached).
  - b. It was noted that Phase 1 ACCD NPDES approval was received. Phase 2 submissions and approval will be handled as a modification to Phase 1 and as a result should require less time. Approval is anticipated by 1/5/16.
  - c. The requirements for approvals by the Pennsylvania Department of Labor and Industry were reviewed. Only lifting devices will require review and approval by PA L&I. These are treated as deferred submissions and will be submitted by the contractor once the final make and models are determined. All other building code review and approval will be performed by the Borough of Jefferson Hills.
  - d. The Highway Occupancy Permit is complete for two entrance/exit curb cuts from the project site on Old Clairton Road.
  - e. It was noted that existing electric wires may be required to be raised at the new curb cut locations. The low point at the car entrance is 13'-9" +/- the low point at the bus entrance is 12'-4" +/- B. Kane confirmed that these requirements are included in the construction documents.

- f. L. Payne reviewed the rough expected cost for the building permit. The cost will be dependent upon whether the roof penthouse add-alternate is taken. G. O'Hare mentioned that other costs for inspections were not included with the costs presented and therefore shouldn't be considered all encompassing. B. Kane confirmed that all costs for inspections have been included in the budget numbers.
      - g. L. Payne reviewed requirements for the signage variance.
3. L. Payne led discussion on signage design and location.
  - a. It was reported that R. Snodgrass had received some input from students on the preferred entry sign design options. A 3'-8"x7'-8" full color LED screen double-faced sign is preferred. The committee questioned the need for brick piers on each side of the LED and ID sign. L. Payne said the entry sign design was intended to be complimentary to the architectural character and materials of the building. The committee questioned the possibility of repurposing the existing sign but it was pointed out that it would still be required on the existing site for football games and other activities that would continue to happen there.
  - b. It was reported that R. Snodgrass reviewed options for the directional way-finding signage with students. The preferred option has black posts, black border, gray field, gold inserts with black lettering. Signs with have 6 line changeable inserts.
  - c. Building signage and entries was reviewed. The committee prefers the THOMAS JEFFERSON HIGH SCHOOL lettering at the main entrance to be mounted to the building fascia above the upper windows instead of post mounted on top of the lower canopy. At all remaining entrances, the committee prefers not to use post mounted lettering above canopies because of vandalism concerns. The design team will evaluate alternate locations for these entrances.
4. L. Payne and Dr. Panza reviewed the results of the Phase 1 bid opening.
  - a. R&B Contracting was the apparent low bidder with a base bid of \$1,625,035.00
  - b. School Board action regarding low bidder is planned for the 9/22 meeting.
  - c. J. Burkardt said that Weiss Burkardt Kramer, LLC has conducted a review of R&B Contracting's credentials. R&B was found to be highly qualified and the Solicitor intends to recommend approval to the board.
5. R. Snodgrass provided an update on plans for an independent security consultant.
  - a. At the recommendation of the Construction Committee, R. Snodgrass contacted CSI Security for the purpose of providing a review of the planned security measures and recommendations for any changes to the current plans.
  - b. K. Wilmes said it's important that the design team receive feedback from the security consultant in a timely manner so any changes could be implemented on the construction drawings without impacting the deadline. R. Snodgrass said that he expected to get feedback from the security review within a few weeks.
  - c. It is expected that CSI will provide an a la carte menu of systems and devices offering additional levels of security. The committee will then make a decision regarding implementation of any of the additional security measures. R. Snodgrass suggested that the security consultant be invited to attend the next Construction Committee meeting.
6. L. Payne reviewed the timeline for project to bid.
  - a. Phase 1  
Project to Bid: 8/25/15  
Phase 1 Bids Due: 9/14/15  
WJHSD School Board Work Session: Present/Review Phase 1 Bids: 9/17/15  
WJHSD School Board Regular Meeting - Award Phase 1 Contract: 9/22/15  
PDE Part F, Attachment C Approval Letter (Required): 9/25/15  
PDE Part G, Project Accounting Based on Bids (Recommended)  
District Signs Contract and Issues Notice to Proceed
  - b. Phase 2  
Zoning Hearing Board for Signage Variance: Anticipated October Hearing date

Review of Program by CSI: Pending District Coordinating, Anticipated in October

Final Land Development: Anticipated Approval on 11/9/15

Project to Bid: 11/18/15

PlanCon Part F Submission forwarded to PDE: 11/18/15

ACCD Modification to Include Entire Project: Anticipated Approval 11/22/15

Phase 2 Bids Due: 1/12/16

WJHSD School Board Work Session: Present/Review Phase 2 Bids: 1/19/16

WJHSD School Board Regular Meeting - Award Phase 2 Contracts: 1/26/16

PDE Part F, Attachment C Approval Letter (Required): 1/28/16

PDE Part G, Project Accounting Based on Bids (Recommended)

District Signs Contract and Issues Notice to Proceed

- c. Dr. Panza explained the logic for the length of the Phase 2 bid period which was extended to accommodate the holiday season.
7. L. Payne reviewed the current list of Alternates and the top five priorities for inclusion in the project as permitted by bid results (attached).
8. L. Payne provided an update on the project schedule.
9. L. Payne reviewed exterior material samples. The Committee was in agreement with the basic direction.
- 10.K. Wilmes presented renderings of options for interior finishes in the primary public lobbies.
  - a. The committee selected option #2 which includes a dark 2'-8" high split faced block watertable with a lighter split faced field color to 11'-4" above finished floor. Above 11'-4" is painted block with two rows of 8" split faced block.
  - b. The Committee does not want option 2A, their preference is to have the recessed panels have the same colored split faced block as the field color.
- 11.K. Retetogos reviewed a list of scope changes that Turner identified from the DD set to the 50% CD set.
  - a. Prior to the meeting the design team provided responses to each of the identified scope changes.
  - b. Where appropriate the scope change will revert to the DD set. In other cases the scope change will be maintained because it resulted from a greater level of detail in the drawings and sensible design decisions for durability and maintenance of the building.
- 12.Discussion of the materials used on the terraces generated a discussion on the appropriateness of outdoor terraces in general.
  - a. Some members of the committee expressed concern about the safety of occupied terraces.
  - b. K. Wilmes indicated that science teachers had expressed specific desire to have outdoor space available adjacent to science classrooms.
  - c. B. Dyer said that specific plans for the terraces were already being considered by science teachers while planning curriculum.
  - d. G. O'Hare expressed concern about pedestal pavers systems on EPDM roof. The design team will verify proper protection of the roof membrane at terrace pedestal locations.
- 13.Dr. Panza distributed a draft of a proposed letter to be sent to owners of properties adjacent to the project site regarding the beginning of Phase 1 work (attached).
  - a. Committee members will review the letter and provide feedback to Dr. Panza.
  - b. It was suggested that more specific information regarding the contractor be added and that neighbors should request credentials from any contractor that may approach them. It was also suggested that work hours be identified so neighbors will know what to expect.
- 14.Dr. Panza asked members of the Committee to comment on use of a Project Labor Agreement and whether they felt there was any downside.
  - a. The committee felt that a Project Labor Agreement would level the playing field. It was noted that it would cause non-union members to be required to join the union for the duration of the project which

could discourage bidders, however, the cost for union membership would likely be included in bids which again would level the playing field.

15.T. Risley asked about possible use of construction cameras. R. Snodgrass is to contact Ox Blue for information.

**Action Items:**

1. West Jefferson Hills School District:
  - a. Review agreement with Allegheny County for Disaster Relief Center specifications. Status: Ongoing
  - b. Confirm direction for Open Lunch Concept; if yes, some SF currently assigned to the Dining Room may be reallocated to student areas. Due: 11/13/14, Status: Assumed rejected, but not confirmed to date
  - c. Review and comment on Educational Specifications document. Due: 12/9/14, Status: No comments received to date.
  - d. C. Sefcheck to develop plan for migration/ordering new furniture. Due: TBD, Status: Pending
  - e. Contact potential security consultant. Due: 10/20/15, Status: Pending
2. Design Team:
  - a. WTW:
    - 1) Generate list of reports and expected major submissions. Due: 3/17/15, Status: Schedule updates are Ongoing. Status: Completed.
    - 2) Provide listing of required agency approvals during design in Project Schedule. Due: 3/17/15, Status: Completed. Status: Completed.
    - 3) Develop and maintain list of Alternates. Due: 5/21/15, Status: Status: Completed
    - 4) Provide response to question on L&I required approvals. Due: 8/31/15, Status: Completed.
    - 5) Develop interior renderings for split face block scope in public lobby spaces. Due: 8/31/15, Status: Completed.
    - 6) Provide list of required permits during construction. Due: 9/17/15, Status: WTW completed, pending input by TCCo.

**Next Meeting:**

1. Construction Committee Meeting – October 15, 2015, Time 5:30 PM, Location: TJ High School – Choir Room
2. Required/Specialized Attendance:
  - a. WJHCC
  - b. Design Team: WTW, G+P & Design Team (as required)
3. Proposed Major Agenda Items:
  - a. WJHSD to issue agenda.

**Any authorized persons who take exception to any statement in this report shall notify the Preparer, in writing, within three (3) days from the date of receipt of this report, stating in detail the correction or omission. Otherwise this report shall be considered correct and final.**

Prepared by:

WTW ARCHITECTS  
Greg Smith, AIA  
Project Manager  
October 1, 2015

**Distribution:**

**Name:**

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Ira Weiss

John Rambo

Aaron Donahue

Kurt Johnson

Bob Goetz

Tom Gorski

Mike Miller

Jim Pospisil

David Brooks

Megan Sweringen

Ken Kistler

Ted Wallover

Susan Wallover

Lisa Whitmeyer

Javaid Alvi

Pervaiz Alvi

Tom Stasny

Heather Krepsik

Greg Vizza

David Nash

Steve Parker

Anthony Lucarelli

Laura Meador

Billy Arias

Jeff Krill

**Representing:**

West Jefferson Hills Construction Committee

West Jefferson Hills School District (Foodservice)

Turner Construction Company (TCCo)

Turner Construction Company

Trans Associates (TA)

Tower Engineering

Barber & Hoffman, Inc. (B&H)

Barber & Hoffman, Inc.

Fahringer, McCarty, Grey, Inc. (FMG)

Fahringer, McCarty, Grey, Inc.

McFarland Kistler & Associates (MKA)

Wallover Architects, Inc. (WAI)

Wallover Architects, Inc.

Wallover Architects, Inc.

Geo-Mechanics, Inc. (GMI)

Geo-Mechanics, Inc.

Langan Engineering & Environmental Services (LEE)

Langan Engineering & Environmental Services

VizzAcoustics (VA)

StoweNash Associates, LLC (SNA)

Grimm+Parker (G+P)

Grimm+Parker

Grimm+Parker

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**Attachments:**

1. Submissions, Approvals, Variances, and Permits
2. List of Alternates
3. Draft of Letter to Neighbors



**Submissions, Approvals, Variances & Permits**

**September 17, 2015**

Item	Event	Submittal/ Start Date	Completed/ Ongoing	Response/ End Date	Description , Action & Project Impact
<b>PROGRAMMING</b>		<b>5/28/14</b>		<b>10/9/14</b>	
1	Educational Specifications Submission	11/26/14	Yes	1/20/15	Required for PlanCon Part A Submission.
<b>SCHEMATIC DESIGN</b>		<b>10/10/14</b>		<b>1/27/15</b>	
1	Phase II Environmental Assessment	1/5/15	Yes	2/16/15	Required for site design to continue and establish strategies to address specific issues.
2	Geotechnical Investigation	12/20/14	Yes	4/15/15	Required to establish sub-surface conditions and design parameters.
3	Borough of Jefferson Hills - Project Introduction	1/9/15	Yes	1/9/15	Courtesy meeting with Borough Officials to introduce Project.
4	WJHSD 100% SD Submission & Review	1/16/15	Yes	1/30/15	Schematic Design submission for review & comment, contractually required to proceed into Design Development Phase.
5	Borough of Jefferson Hills - Planning Commission Introductory Presentation	1/26/15	Yes	1/26/15	Courtesy meeting with Planning Commission to introduce Project.
6	School Board Approves Parts A&B	1/20/15	Yes	1/27/15	Approval must be obtained before subsequent submissions may occur and Project moves into Design Development.
7	Borough of Jefferson Hills - Borough Council Presentation	2/4/15	Yes	2/4/15	Courtesy meeting with Borough Council to introduce Project.
8	PlanCon Parts A&B - PDE Conference Call	3/4/15	Yes	3/4/15	PDE requirement prior to approval of PlanCon Parts A&B.
9	PlanCon Parts A&B - PDE Memo	3/4/15	Yes	3/4/15	PDE issues prior to forwarding Approval Letter.
<b>DESIGN DEVELOPMENT</b>		<b>1/30/15</b>		<b>6/2/15</b>	
1	DEP Mine Subsidence Evaluation	2/27/15	Yes	4/24/15	Review and sign-off required prior to submitting PlanCon Part D.
2	Act 34 Hearing - Booklet Draft to WJHSD for Review	3/2/15	Yes	3/2/15	Review recommended prior to forwarding to PDE.
3	Supplemental Phase II HHRA	3/25/15	Yes	5/20/15	District authorized Add Service based on conclusions of Phase II ESA.
4	Supplemental Survey Services (Infiltration/Wetlands/Consolidation/ALTA)	3/24/15	Yes	4/21/15	District authorized Add Service in order to generate a comprehensive survey for use by the Design Team, required for Land Development.
5	PlanCon Parts A&B - PDE Approval Letter	3/26/15	Yes	3/26/15	Required before PlanCon Parts D&E can be submitted.
6	Submit Justification to PDE to allow Phased Bidding	4/2/15	Yes	4/17/15	Failure to receive PDE authorization would impact the overall project schedule.
7	WJHSD School Board Working Session - Review Draft of Act 34 Booklet	4/21/15	Yes	4/21/15	Review of draft version required by PDE prior to advertising for Act 34 Hearing.
8	Act 34 Hearing - Draft of Project Booklet to PDE for Review (Email)	4/21/15	Yes	4/21/15	Preliminary review required by PDE prior to advertising for Act 34 Hearing.
9	Act 34 Hearing - PDE Review	4/22/15	Yes	4/23/15	Final review required by PDE prior to advertising for Act 34 Hearing.
10	Act 34 Hearing - Conference Call w/PDE	4/23/15	Yes	4/23/15	Conference Call required by PDE prior to advertising for Act 34 Hearing.
11	WJHSD 100% DD Submission/Review w/Comments	5/12/15	Yes	6/2/15	Design Development submission for review & comment, contractually required to proceed into Construction Documents Phase. District scheduled multi-day page-turning session in lieu of written comments.
12	Preliminary Land Development Package Meeting w/BoJH	5/13/15	Yes	5/13/15	Courtesy meeting with Planning Commission to review Project.
13	Act 34 Hearing (WJHSD School Board Special Meeting)	5/21/15	Yes	5/21/15	State mandated hearing, delay impacts schedule and funding.
14	Act 34 Comment Period	5/22/15	Yes	6/21/15	State mandated comment period after Act 34 Hearing.
15	Submit Preliminary Land Development Package for Review by the BoJH	5/22/15	Yes	6/22/15	Required preliminary submission for land development review. Originally submitted on 4/27/15, BoJH pushed back to 5/22/15 because of ordinance confusion on their end.
16	WJHSD School Board Meeting - Approve PLA & OCIP	5/26/15	Yes	5/26/15	Documents required for incorporation into Phase 1 Project Manual.
17	Meeting w/Allegheny County Plumbing Department	5/27/15	Yes	5/27/15	Reviewed plans, fixture counts and SF assumptions and calculations used to obtain compliant design.
<b>CONSTRUCTION DOCUMENTS</b>		<b>5/27/15</b>		<b>10/22/15</b>	
1	Presentation to the BoJH Supervisors (Conditional-Use Hearing)	6/2/15	Yes	6/2/15	Required hearing for Conditional-Use.
2	PlanCon Parts D&E - Submit for Board Approval	6/15/15	Yes	6/15/15	Required submission prior to forwarding to PDE.
3	Presentation to the BoJH Planning Commission (Preliminary-Conditional Use)	6/22/15	Yes	6/22/15	Required submission to obtain Conditional-Use preliminary approval. BoJH delayed one month due to ordinance change-over.
4	WJHSD School Board Meeting - Act 34 Vote & PlanCon Parts D, E & F Phase	6/25/15	Yes	6/25/15	Required vote prior to forwarding to PDE.
5	BoJH Building Height Variance Application	6/25/15	Yes	6/25/15	Submit documentation to schedule Variance Hearing.
6	Submit Final Conditional-Use for Review by the BoJH	6/26/15	Yes	7/26/15	Submission made after comments are addressed.
7	PlanCon Parts D&E - PDE Review (Submit Min. 30 Days after Act 34)	7/1/15	Yes	7/22/15	State mandated waiting period after Act 34 Hearing.
8	BoJH Building Height Variance Hearing	7/15/15	Yes	7/15/15	Variance Hearing, potential schedule impact if not approved (redesign) or not acted upon (delay).
9	ACCD Submission (E&S/NPDES/PCSM)	7/17/15	Yes	8/28/15	State mandated submission required for NPDES permit.



**Submissions, Approvals, Variances & Permits**

**September 17, 2015**

Item	Event	Submittal/ Start Date	Completed/ Ongoing	Response/ End Date	Description , Action & Project Impact
10	Project Suspended Pending Variance Appeal Approval	7/22/15	Yes	8/25/15	Project Suspended due to no action by the BoJH Zoning Hearing Board.
11	PlanCon Part E - PDE Approval Memorandum	7/24/15	Yes	7/24/15	PDE supplied document notes items needing addressed prior to submitting PlanCon Part F. Approval letter received on 9/9/15.
12	BoJH Planning Commission (Final Cond. Use, Prelim. Consolidation & Land Dev.)	7/27/15	Yes	7/27/15	Presentation for preliminary Conditional-Use, Lot Consolidation and Land Development.
13	Phase 1 - Site Stabilization, Final CD Package to District for Board Work Session	8/11/15	Yes	8/11/15	Construction documents forwarded to District for approval, delay in approval would impact bidding.
14	BoJH Borough Council (Final Cond. Use & Lot Consolidation)	8/10/15	Yes	8/10/15	Conditional Use and Lot Consolidation approval obtained by the Borough.
15	Phase 1 - Site Stabilization, 100% CD Package Review w/TCCo & District	8/11/15	Yes	8/18/15	Construction documents reviewed by District, TCCo and Design Team.
16	WJHSD School Board Meeting - Approve Phase 1 for Bidding	8/25/15	Yes	8/25/15	Board action required prior to releasing drawings for bidding.
17	PlanCon Part F Phased Bidding - PDE Review	8/26/15	Yes	9/9/15	Duration confirmed by PDE given the scope of Phase 1 work.
18	PlanCon Part F Phased Bidding - PDE Conference Call	8/29/15	Yes	8/29/15	Required to confirm Phased Bidding documentation is in order, approval required before bids can be received.
19	Phase 1 - Site Stabilization, Bidding	8/26/15	Yes	9/14/15	Agreed upon duration for bidding Phase 1, delay in receipt of bids would impact timely Board approval.
20	Meeting w/ACCD (District & Design Team)	8/27/15	Yes	8/27/15	Information meeting with members from the ACCD.
21	WJHSD/TCCo 50% CD Submission	8/28/15	Yes	8/28/15	Agreed upon submission date to align with 10/22/15 submission.
22	WJHSD/TCCo 50% CD Review w/Comments	8/28/15	Yes	9/23/15	Review documents submitted to Design Team, potential delay for 10/22/15 CD Submission if not received.
23	PlanCon Part F Phased Bidding - PDE Review Memo	9/1/15	Yes	9/1/15	PDE provides memo noting any revisions that must be made prior to receiving bids.
24	Phase 1 - Mandatory Pre-Bid Meeting	9/2/15	Yes	9/2/15	Mandatory meeting for all Prime Contractors.
25	ACCD NPDES Approval	9/4/15	Yes	9/4/15	Received NPDES permit for Phase 1, Phase 2 treated as a modification.
26	PDE Part D Approval	9/8/15	Yes	9/8/15	Failure to receive PlanCon Part D approval impacts when Part F can be submitted.
27	Phase 1 - Site Stabilization, Bids Due/Opened	9/14/15	Yes	9/14/15	Bids received at noon and complete Bid Tabulation form.
28	WJHSD School Board Work Session - Review Phase 1 Bids	9/15/15	Yes	9/15/15	Bid results presented to School Board with apparent low bidder identified.
29	Phase 1 - PlanCon Part G - Collect from Prime Contractor	9/18/15	Yes	9/29/15	Collect cost information from GC, sign G08 form.
30	ACCD NPDES Modification Submission & Review	9/22/15	Yes	11/22/15	Submit modification package to ACCD for Phase 2 work. Once review begins, Completeness Review duration is approximately 15 days and Technical Review duration is approximately 22 days.
31	WJHSD School Board Meeting - Approve Phase 1 Bids & Part F Attachment C	9/22/15	Yes	9/22/15	Board Approves bid and Part F Attachment C, delay in approval impacts receipt of F Phase approval letter and Phase 1 start date.
32	WJHSD/TCCo 50% CD Review Comments - Issued	9/23/15	Yes	9/23/15	WJHSD & TCCo provide comments to Design Team, delay in receipt of comments impacts completion of Construction Documents.
33	WJHSD/TCCo 50% CD Review Comments - Addressed	9/23/15	Yes	9/30/15	Design Team incorporates comments into Construction Documents. Not getting comments incorporated would impact release of drawings or addenda during bidding.
34	Final Land Development Submission to BoJH	9/25/15	Yes	9/25/15	Submission incorporates comments from previously approved preliminary review and reflects completed site design.
35	Phase 1 - PDE Part F - Attachment C Phased Bidding Approval Letter	9/23/15	Yes	9/28/15	District cannot sign execute contract until approval letter is received, reimbursement may be denied if District proceeds without approval.
36	Submit Signage Variance Package to BoJH	9/24/15	Ongoing	9/24/15	Submission pending selection of sign design by District.
37	BoJH Planning Commission Meeting (Final Land Development)	10/26/15	Ongoing	10/26/15	Review of Final Land Development by Planning Commission. Delay in approval could impact when Phase 2 can go out to bid, however; Preliminary approval has already been granted.
38	Variance Hearing for Signage	10/12/15	Ongoing	10/14/15	Date is approximate, hearing can occur a minimum of 15 days after notice is posted. Rejection or no action taken would require either an appeal or waiting period for deemed approval. Signage packed could be issued as a Change Order or Addendum.
39	CSI Review	10/12/15	Pending	10/16/15	
40	Phase 2 - PlanCon Part F - Submit for Board Review	10/13/15		10/13/15	Submission of PlanCon Part F documents for review. Delay of approval will impact overall project schedule.



**Submissions, Approvals, Variances & Permits**

**September 17, 2015**

Item	Event	Submittal/ Start Date	Completed/ Ongoing	Response/ End Date	Description , Action & Project Impact
41	Phase 1 - Site Stabilization, Site Work	10/15/15		5/6/16	Ongoing Phase 1 construction work, delays related to weather or unforeseen conditions will impact when Phase 2 work can start.
42	WJHSD School Board Work Session - Review PlanCon Part F for Phase 2 Bidding	10/20/15		10/20/15	Review PlanCon Part F for Phase 2 Bidding.
43	BoJH Borough Council Meeting (Final Land Development)	11/9/15		11/9/15	Anticipate receiving final approval of Land Development submission based on recommendation from the Planning Commission. Not receiving approval could require drawing modifications prior to receiving bids. If a resubmission would be required then the next scheduled meeting is 12/14/15.
44	WJHSD School Board Work Session & Special Voting Meeting - Approve PlanCon Part F for Phase 2 Bidding	11/17/15		11/17/15	Anticipate Board action on PlanCon Part F for Phase 2 Bidding. Delay in approval will impact when Phase 2 can go out to bid. Forward Part F to PDE on 11/18/15.
45	100% Phase 2 CD's to TCCo and Planroom	11/18/15		11/18/15	WTW submits Construction Documents to TCCo and printer for posting on TSR Planroom and PA/OH Builder's Exchange.
46	Allegheny County Plumbing & Health Department Submissions	11/20/15		11/20/15	Preliminary submissions made after documents are 100% complete.
<b>PHASE 2 BIDDING/NEGOTIATION</b>		<b>11/18/15</b>		<b>2/4/16</b>	
1	PlanCon Part F - PDE Review	11/18/15		12/9/15	Review Conference Call must occur while the project is out to bid. Schedule for early December and set up late November.
2	WJHSD School Board Reorganization & Regular Meetings	12/1/15		12/1/15	Provide interim update during meeting.
3	Phase 2 - Mandatory Pre-Bid Meeting	12/8/15		12/8/15	Mandatory meeting for all Prime Contractors (10 AM - 12 PM), followed by a tour of the site.
4	PlanCon Part F - PDE Conference Call	12/9/15		12/9/15	Review must occur while the project is out to bid. Several days notice is required prior to PDE review conference call.
5	Phase 2 Bid Questions	11/19/15		12/18/15	Last Day to Submit Questions is 12/18 by noon.
6	Issue Last Addendum	12/29/15		12/29/15	Last Addendum issued to bidders.
7	Phase 2 - Bids Due/Opened	1/12/16		1/12/16	Receive bids and complete Bid Tabulation forms for submission to School Board. Develop schedule to receive bids on the hour beginning at 9 AM. All bids are due the hour of the opening for that prime contractor.
8	Review of Bid Packages	1/12/15		1/19/15	Solicitor, Architect and Construct Manager review bid packets for completeness.
9	PlanCon Part F - Attachment C, PDE Review	1/15/16		1/15/16	Complete Part F Attachment C, delay in approval impacts receipt of Part F approval letter and Phase 2 start date.
10	WJHSD School Board Work Session & Review Phase 2 Bids	1/19/16		1/26/16	Bid results presented to School Board for consideration.
11	WJHSD School Board Regular Meeting - Award Contracts, Act on Part F, Attachment C & Approve PlanCon Part G - Project Accounting Based on Bids & Part H - Project Financing	1/26/16		1/26/16	Board Approves bid and Part F - Attachment C, delay in approval impacts receipt of F Phase approval letter and Phase 2 start date. PlanCon Part H is submitted as required for each financing source used to finance the Project. Compiled by the District and submitted by Design Team.
12	PlanCon Part G - Project Accounting Based on Bids	1/27/16		1/27/16	Collect from Prime Contractors for submission to PDE.
13	PlanCon Parts F & G - PDE Approval Letters	1/28/16		2/4/16	District cannot sign execute contracts until approval letters are received, reimbursement may be denied if District proceeds without approval.
14	PlanCon Part K - Project Refinancing	---		---	Required if the District enters into an interest swap on any reimbursable bond issue through an authority after the original issuance. Information provided by the District, compiled and submitted by the Design Team.
<b>PHASE 1 CONSTRUCTION, PERMITS &amp; SUBMISSIONS</b>		<b>10/15/16</b>		<b>5/6/16</b>	
1	Highway Occupancy Permit	7/21/15		7/21/15	Issued by County, District application complete for two openings.
2	Grading Permit	---		---	Issued by Borough and obtained by GC.
3	Utility Coordination (Water & Electric)	---		---	Contract Documents require GC to coordinate.
4	PlanCon Part I - Change Orders & Supplemental Contracts	---		---	Submitted as required for Change Orders or Supplemental Contracts once the cumulative total exceeds \$10,000 or reduces the total contract award by 3%, whichever is lesser.
5	PlanCon Part J - Project Accounting Based on Final Costs	---		---	Submitted after all construction work is completed and all final monies due on the phased portion have been paid.
<b>PHASE 2 CONSTRUCTION, PERMITS &amp; SUBMISSIONS</b>		<b>3/1/16</b>		<b>7/1/18</b>	



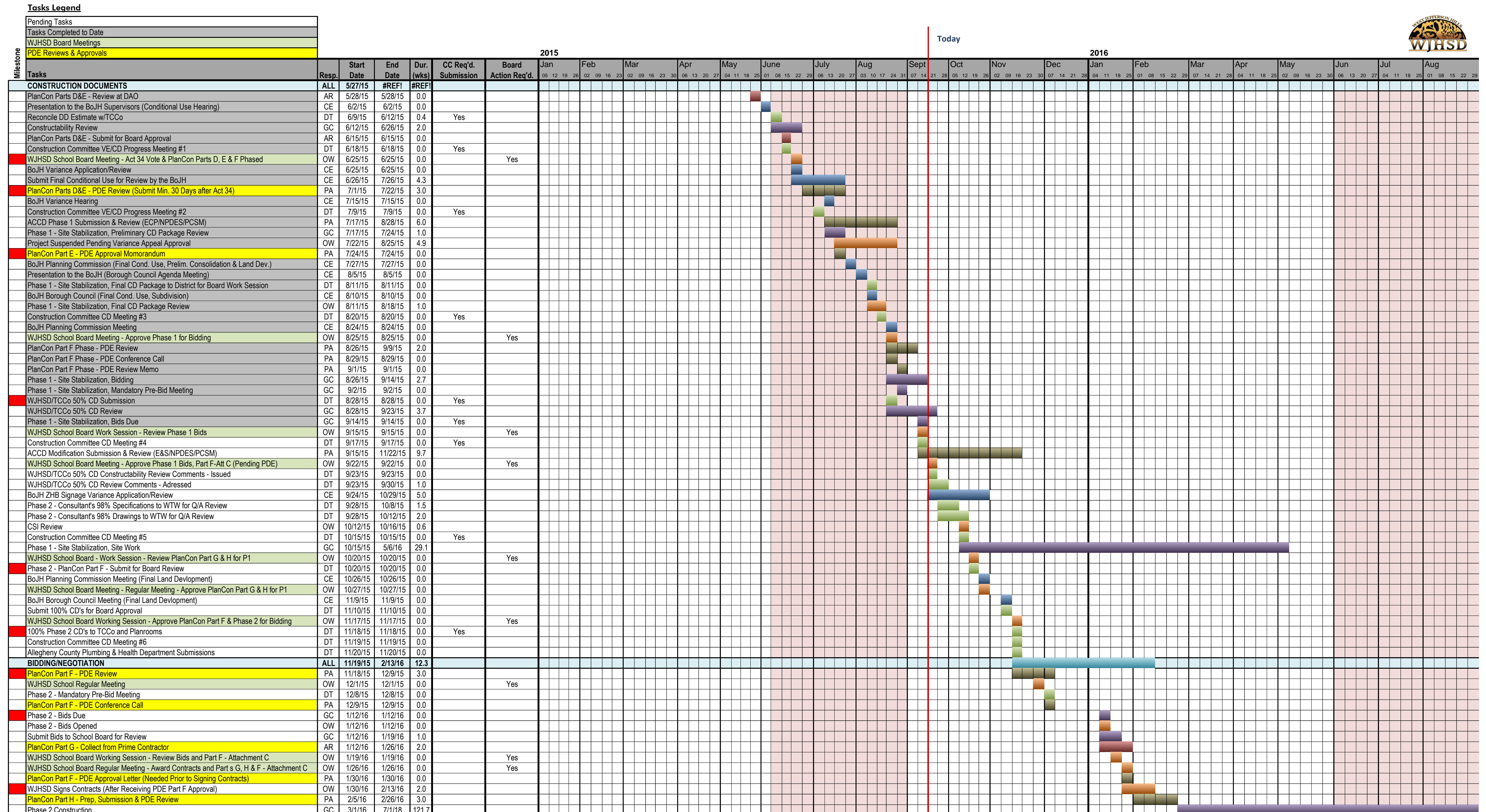


**Submissions, Approvals, Variances & Permits**

**September 17, 2015**

Item	Event	Submittal/ Start Date	Completed/ Ongoing	Response/ End Date	Description , Action & Project Impact
1	Highway Occupancy Permit	---		---	Issued by County, District application pending for either one opening in addition to the 7/21/15 application, or three openings.
2	Grading Permit	---		---	Issued by Borough and obtained by GC.
3	Building Permit	---		---	Issued by Borough (MDIA assists with plan review), obtained by GC. Phase 2 construction cannot start until the Building Permit is obtained.
4	PA L&I Lifting Device Application	---		---	Permit application is handled by the elevator subcontractor and is considered a deferred submission by the Borough. The initial review takes approximately 4 weeks. The inspection and approval of the elevator installation is by L&I and is required before the Certificate of Occupancy can be issued by the Borough.
5	Sign Permits	---		---	Issued by Borough and obtained by GC.
6	Utility Coordination (Water & Electric)	---		---	Contract Documents require GC to coordinate.
7	PlanCon Part I - Change Orders & Supplemental Contracts	---		---	Submitted as required for Change Orders or Supplemental Contracts once the cumulative total exceeds \$10,000 or reduces the total contract award by 3%, whichever is lesser.
8	Allegheny County Plumbing & Health Department Reviews	---		---	Contract Documents require GC to coordinate w/County and Design Team.
9	PA L&I Lifting Device Inspection	---		---	Contract Documents require GC to coordinate.
10	Certificate of Occupancy	---		---	Issued by Borough and obtained by GC.
11	PlanCon Part J - Project Accounting Based on Final Costs	---		---	Submitted after all construction work is completed and all final monies due on the Project have been paid. Required within 3 years of date bids were received (thus 1/12/19) unless an extension is requested.

**PROJECT SCHEDULE**



- Notes**
- Dates regarding Summer Breaks and Academic Durations are approximate.
  - School Board Working Sessions are generally the 3rd Tuesday and Voting Meetings are generally the 4th Tuesday of every month.
  - Construction Committee meetings are generally the 3rd Thursday of every month, UON.
  - WTW issues reports within 10 days of meeting, CC provides comments within 3 day of issuance, WTW provides revisions within 5 days.
  - Provide draft versions of meeting materials 2 days prior to CC Meetings.

**Responsibility Legend**

ALL	Entire Team
AR	Architect
CE	Civil Engineer
DT	Design Team
GC	Const. Manager
OW	Owner
PA	Public Auth.

Dear Neighbor:

In April 2013, the West Jefferson Hills School District purchased land adjacent to your property formerly known as the Fiore property. The purpose of the purchase of these 161 acres was to erect a new high school to serve the students of this community.

The new high school will offer more than 34 classrooms, the latest technology available for education, an eight-lane pool, a 1000 seat auditorium, a 1200 seat gymnasium, out-door classrooms and so much more.

Over the past two years the district has hired a construction management firm to supervise the project, hired an architect of record and completed many studies to obtain various permits for the site.

To prepare the site for the new building the district must complete a site stabilization project. This 'first phase' will include the creation of a new driveway in the vicinity of the Jefferson Elementary driveway, clearing of the site for the footprint of the building, deep dynamic compaction – a process to compact the top soil to the correct density, and the grouting of the underground mines – a process to fill the underground mines with a slurry material to support the mine roofing system.

While you should see and hear construction on this site beginning in October, the Architect and Engineers confirm that the work will have no effect on your property.

Still, if you so desire, the district is willing to require the contractors to inspect your home and foundation prior to the onset of any of this work.

If you would like an inspection to occur, please contact the Director of Facilities, Mr. Ryan Snodgrass, at 412-655-8450 x. 2238 or [rsnodgrass@wjhsd.net](mailto:rsnodgrass@wjhsd.net).

Also, to learn more about the entire building project you are welcome to attend Community Construction Meetings held the third Thursday of each month in the cafeteria of the Thomas Jefferson High School. The next meeting is scheduled for October 15, 2015 beginning at 5:30 p.m. Discussion of the project is also held at the public school board meetings held the third and fourth Tuesday of each month, also in the cafeteria of the Thomas Jefferson High School.

You can also learn more about this project at the district web site [www.wjhsd.net](http://www.wjhsd.net).

Thank you for your support of quality education and for the future of the students.

Sincerely yours,

Michael A. Panza, Ed.D.

Superintendent, West Jefferson Hills School District

Cc: Board of School Directors



**Alternates for the Thomas Jefferson High School**

**September 17, 2015**

Item	Base Bid - Building	Item	Building Alternate Description	Corresponding VM Item
1	Penthouse Screen Walls Only (Increased Wall Height)	1A	Penthouse Screen Walls with Roof (ADD)	VM Item A31a
		1B	Provide South Screen Wall at Penthouses (ADD)	Design Team Recommendation
2	8 Lane Gunitite pool shell with stainless steel gutter. Enhanced plaster pool finish and ceramic tile accents. High rate activated glass filter. Pool deck and timing equipment part of FF&E Package.	2A	8 Lane Gunitite pool shell with stainless steel gutter. Ceramic tile pool finish and ceramic tile accents. High rate activated glass filter (ADD)	VM Item A29b
		2B	Myrtha pool with Classic gutter system and vinyl accents. High rate activated glass filter (ADD)	VM Item A29c
		2C	Pressure regenerative media filter in lieu of high rate activated glass filter (ADD)	Design Team Recommendation
		2D	Pool deck and timing equipment submitted as separate FF&E package (ADD)	Design Team Recommendation
3	Exposed RTU's in lieu of screen walls Arts Wing	3	Provide Screen Walls Arts Wing (ADD)	VM Item A11
4	All Fixed Windows	4	Provide 30% Operable Windows (ADD)	VM Item A40r1
5	Dock Canopy Short of Dock Edge	5	Extend Dock Canopy to Dock Edge (ADD)	VM Item A32
6	Auditorium Stage with Minimal Line Sets	6	Provide Additional Auditorium Stage Line Sets (ADD)	Design Team Recommendation
7	Use 2'x4' <i>Standard</i> ACT Throughout Public/Classroom Spaces	7	Use 2'x2' ACT Throughout Public/Classroom Spaces	Modified by District
8	VCT flooring in Athletics Lobby (117), Arts Lobby (158), Main Corridors (136A,137, 138,153A, 143), Small Group Instruction Areas (124,154) Main Stair (Stair SG01/00), Dining Area (040)	8	Terrazzo Epoxy in Athletics Lobby (117), Arts Lobby (158), Main Corridors (136A,137, 138,153A, 143), Small Group Instruction Areas (124,154) Main Stair (Stair SG01/00), Dining Area (040)	Design Team Recommendation
9	Painted Walls in the Arts Lobby, Athletics Lobby, Central Stair/Rotunda	9	Graphic Murals in the Arts Lobby, Athletics Lobby, Central Stair/Rotunda (ADD)	Design Team Recommendation
10	Ceramic Tile on Wet Walls only of Toilet Rooms	10	Ceramic Tile at all Toilet Room Walls (ADD)	Design Team Recommendation
11	Painted Walls in Main Gym	11	Painted Wall Graphic/Mascot in Main Gym (ADD)	Design Team Recommendation
12	Fan-Powered Terminal Reheat Boxes	12	Single Duct VAV Terminal Reheat Boxes (DEDUCT)	VM item M8
13	High Efficiency Boilers	13	Standard Efficiency Boilers (DEDUCT)	VM item M12
14	Use J-hooks for IT Infrastructure	14	Use Cable Tray in Lieu of J-hooks	VM item E8
15	Predominantly Interior Fluorescent Lighting Package	15A	LED Lighting in Corridors (ADD)	VM item E4
		15B	LED Lighting in Classrooms (ADD)	VM item E3
16	Classroom Doors w/o Card Access	16	Add Card Access at Classroom Doors (ADD)	Requested by District
17	Security Wiring Installed for Cameras (Cameras furnished and installed by Owner under FF&E Package)	17	Security Cameras Furnished and Installed under Project (ADD)	Requested by District
18	Compressed Air in Technology Ed. Classroom	18	Include Compressed Air at Tech. Ed., Art Classrooms & Garage (ADD)	VM Item P2
19	Proress Fittings	19	Soldered Connections (ADD)	VM item P13
20	Plastic Roof Drain Baskets	20	Provide Metal Roof Drain Baskets (ADD)	VM item P11
Base Bid - Site		Site Alternate Description		Corresponding VM Item
1	Gravel Access Road between Softball & Practice Fields	1	Paved Field/Event Parking between Softball & Practice Fields (48 spaces) (ADD)	Aligns w/ DD Documentation
2	Five Tennis Courts w/Conduit for Future Lighting	2	Add Lighting (on timer) & Wire within Conduit from Building to Tennis Courts (ADD)	VM Items C4 and C9r1